



Chicago – Palatine
920 East Northwest Highway
Palatine, Illinois 60074
Phone 847.359.6900
Fax 847.359.6991
www.HotelSchaumburg.com

Second Party Charge Authorization

Credit Card Information

Name on Credit Card _____

Billing Address _____

Daytime Telephone _____

Credit Card Type American Express Visa/Mastercard
 Diners Club Discover

Credit Card Number _____

Expiration Date _____

Reservation Information

Name of Guest _____

Check In Date _____ Check Out Date _____

Reservation Confirmation Number _____

Charges to be Applied All Charges Room & Tax Only

I authorize the above referenced charges for the guest indicated above to be charged to my credit card.

Card Holder's Signature _____ Date _____

Please attach a copy of your credit card (Front and Back)

